

Student Application Guide

The Junior Researcher Programme is currently accepting applications from psychology students for the 2017 jSchool in Croatia. This document contains detailed information that will help you with preparing your application, and provides relevant insights into both the JRP and the jSchool.

Please read through the Student Application Guidance carefully before applying to the jSchool. In the following sections, explanations are given for *how* to apply as well as important aspects your application *must* cover in order to be considered.

You may notice that we request relatively short texts for your application. Please follow the stated limits or we will be unable to judge your application fairly. Everyone is held to the same criteria, so you are advised to include only the most relevant information – ignoring these guidelines will reduce your chances of being selected. We aim to inform all applicants of the outcome within one week of the deadline.

Further information regarding JRP and jSchool is available on our website (<http://jrp.psycholars.org/activities/jschool/>) as well as on our Facebook page: (<https://www.facebook.com/junior.researcher.programme/>).

THE SELECTION PROCESS

All applications received are evaluated by a committee of peers as described in the Junior Researcher Programme Charter. Applications not received before the deadline (see *How to Apply* section) or failing to meet eligibility or other criteria will not be considered within this selection process. Once the selection process is finished, all applicants will be contacted via the email address given in the application form within 10 days of the application deadline.

Please address any questions to the jSchool team at jschool@psycholars.org.

ELIGIBILITY

Prior to preparing your application, please ensure **you meet the eligibility criteria for joining the programme**. The following are primary considerations but further criteria description can be found at <http://jrp.psycholars.org/getinvolved/students/>.

You must be currently enrolled in an undergraduate (e.g. BA, BSc, Dipl), postgraduate (MA, MSc), or equivalent degree-level, programme in psychology. Our definition of "student" is an individual, registered in a recognised university course during the year of the jSchool. You should have started your degree no later than 1 October, 2016 and not have graduated from your most recent degree prior to 1 January, 2017.

Applicants from outside Europe are able to apply but will only be considered if capacity beyond 36 places is available. In other words, the first 36 places will go to students currently studying at universities within the Council of Europe, or citizens of those countries who are currently studying overseas.

You must be able to communicate fluently in English (written and spoken). You should be able to listen to lectures and participate in seminars in English with general ease, as well as assert your own thoughts and ideas in-group discussion.

These are the primary eligibility criteria and most prospective applicants who meet these *are* eligible. However, there are a total of [12 criteria](#) that must be met. If you have any doubts, we recommend visiting the above link prior to completing the application.

HOW TO APPLY

The application process for jSchool 2017 Croatia is hosted in our online platform, where you will be required to provide general personal information, to upload a CV and to upload a Statement of Purpose. To be considered for the jSchool:

1. Complete the [student application form](#) .
2. Submit your application prior to **7 April, 2017, at 23.59 CET (22.59 GMT)**. The application forum will be shut down at precisely this moment and no late applications will be considered.
3. You are required to upload your Statement of Purpose within the platform. Only Statements of Purpose completed within the guidelines will be considered.
4. You are required to limit your CV to two pages. Extending beyond this is only accepted in the case of publications and conference presentations. Europass CVs are not permitted. Your CV should be saved as a PDF with the name "SURNAME_CV2017.pdf".
5. You are required to upload a photograph of yourself (max size 150kbs). Make sure your face is clearly visible. Please save it as .JPG or .PNG as "SURNAME_ID.png".

6. Once you have submitted your application, you will see an on-screen confirmation followed by an email to whatever address you provide. We highly recommend keeping a document version of your application should you experience any issues.

SUMMARY OF APPLICATION ITEMS

Opening page

No items. Please review all points to ensure eligibility and appropriate documentation.

Eligibility confirmation

You must select all four boxes in order to proceed.

Personal details

Please ensure everything is accurate and provided as you wish it to appear on any formal documentation. We will do our best to reflect any non-English characters in spelling. Place 'NA' in any sections not relevant to you.

Full name on documents: Any personal, non-academic titles (Mr, Ms, Mrs, Jr, Sr, etc.)

Address: Preferably details that are most likely to apply through August 2018

Nationality: Only countries for which you hold official citizenship documents or a current passport

Primary country of study: Country in which you are currently enrolled for your full degree

Current country of study: Country of a placement, study abroad, or Erasmus exchange

Email: Preferably an email that will be accessible through August 2018

Telephone: The phone number you would use at the jSchool

Special requirements: Any allergies or other necessary information we should know

Commitments

You must select all four boxes in order to proceed.

Education

Please use official university names. We do not require faculty/department specifications. Place 'NA' in any sections not relevant to you.

Primary university: Your primary university where you will receive your degree

Primary degree title: Level (e.g. BSc, MSc) and name (e.g. Psychology) of your degree

Current university: University hosting current study abroad or exchange/placement

Further degrees: If you have more than one prior or current degrees, describe briefly and include in CV

English Language

The item is based on the Common European Framework of Reference for Language, which is set by the Council of Europe. You can find the definition of the scales on [this website](#).

Project choice and representation

In the event that we have too many candidates for one project or from one country, please indicate if you would be willing to be placed on another project or to represent your country of study (if it is not your country of citizenship).

STATEMENT OF PURPOSE

Please find below topics on which we ask applicants to comment. The three general sections must be discussed. However, you are not required to follow the precise questions, order, or limit to only the topics mentioned.

Personal Motivation. Please outline why you are applying for the jSchool. This can link to career aspirations, general research interests relevant to the JRP, the annual theme, and/or what you might gain from participating.

Research Experience. You should discuss any research experience you have, including undergraduate dissertations or other projects as well as any extracurricular work. For those who have not participated in research, please describe your interest and motivation in the area. Note that the jSchool is aimed at providing students of all levels the opportunity to participate in research, so inexperience is not a disqualification so long as motivation is clearly described. There is no need to overstate experience if you feel you have not had sufficient opportunities.

Research Project Preference. For your choice, please explain what appeals to you about this project, why you wish to join it, and what you would bring to the project in terms of experience and skills. Please explain only your interests and do not outline the topic itself.

Format. In order to maintain consistency in the format of the documents, we will only consider applications eligible, if the Statement of Purpose is formatted according to the following guidelines:

1. Documents should be saved as PDF, with the name "SURNAME_ SoP2017.pdf".
2. The word limit is 800. The count begins with the first word after the title.
3. The title should be "SURNAME Statement of Purpose". The typography for the **title** is Times New Roman, 14 pt, **bold**. This title should left-aligned.
4. Only one title is necessary for the text. Any subheadings will be counted toward the 800-word limit.
5. The style for the text should be Times New Roman, size 12. All text should be plain (e.g. no bold type, no italics, no underlining).
6. The text (except for the title) should be justified.
7. Paragraphs should be written with single spaces. Please leave one line between paragraphs.
8. The margins should be 1 cm each side, top and bottom, using standard A4 layout.
9. Do not include headers or footers.

CURRICULUM VITAE

Prior to finalising your application, you will be required to submit a CV. While we welcome independence in producing these, there are a few specific guidelines we request to be followed.

Length. Please limit your CV to **two pages**. Extending beyond this is only accepted in the case of publications and conference presentations.

Title. Your CV should be saved as a PDF with the name "SURNAME_CV2017.pdf".

Format. Europass CVs are **not** permitted. Other templates are not strictly prohibited but relevant information on current and past study should be included.

Grades. Please do **not** include your grades, exam results, thesis marks, or any other scores on past performance. Distinctions and awards may be noted but should to associate with a specific measure.